



**SAUSALITO BAY
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
MARCH 7, 2018
6:15 P.M.**

Special District Services, Inc.
6625 Miami Lakes Drive, Suite 374
Miami Lakes, FL 33014

www.sausalitobaycdd.org

561.630.4922 Telephone

877.SDS.4922 Toll Free

561.630.4923 Facsimile

AGENDA
SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT

Just Kids Center, Inc.
Conference Room
12470 S.W. 8th Street
Miami, Florida 33184

REGULAR BOARD MEETING

March 7, 2018
6:15 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Consider Resignation and Discussion Regarding Appointment to Fill Vacancy
- E. Additions or Deletions to Agenda
- F. Comments from the Public for Items Not on the Agenda
- G. Approval of Minutes
 - 1. November 1, 2017 Regular Board Meeting.....Page 2
- H. Old Business
 - 1. Discussion Regarding Open Tract Tree Replacement
 - 2. Staff Report as Required
- I. New Business
 - 1. Discussion Regarding FY 2018/2019 Proposed Budget Process
- J. Administrative & Operational Matters
 - 1. Discussion Regarding General Election, Qualifying Period and Expiring Terms of Office
 - 2. Discussion Regarding Debris Removal From County Streets/Roads
- K. Board Member & Staff Closing Comments
- L. Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays

Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared MARIA MESA, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

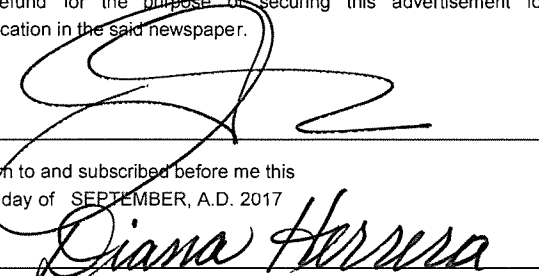
SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2017/2018 REGULAR MEETING SCHEDULE

in the XXXX Court,
was published in said newspaper in the issues of

09/20/2017

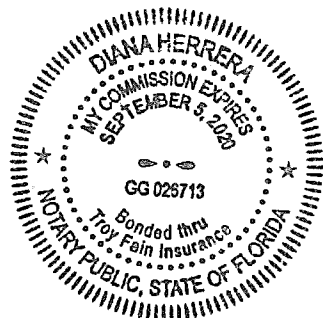
Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this
20 day of SEPTEMBER, A.D. 2017


Diana Herrera

(SEAL)

MARIA MESA personally known to me



SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2017/2018 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the "Board") of the Sausalito Bay Community Development District (the "District") will hold Regular Meetings in the Conference Room at the Just Kids Center, Inc. located at 12470 SW 8th Street, Miami, Florida 33184 at 6:15 p.m. on the following dates:

October 4, 2017
November 1, 2017
December 6, 2017
February 7, 2018
March 7, 2018
April 4, 2018
May 2, 2018
June 6, 2018
September 5, 2018

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT

www.sausalitobayodd.org

8/20

17-100000258570AA

SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
NOVEMBER 1, 2017

A. CALL TO ORDER

District Manager Neil Kalin called the November 1, 2017, Regular Board Meeting of the Sausalito Bay Community Development District to order at 6:16 p.m. in the Conference Room of the Just Kids Center, Inc. located at 12470 SW 8th Street, Miami, Florida 33184.

B. PROOF OF PUBLICATION

Mr. Kalin presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on September 20, 2017, as part of the District's Fiscal Year 2017/2018 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mr. Kalin determined that the attendance of Chairperson Miguel Picar, Vice Chairperson Jatniel Badell and Supervisors George Kadoch, Robert Penna and Josefina Dauval constituted a quorum and it was in order to proceed with the meeting.

Staff members in attendance were: District Manager Neil Kalin of Special District Services, Inc.; and District Counsel Scott Cochran of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. May 3, 2017, Public Hearing & Regular Board Meeting

Mr. Kalin presented the minutes of the May 3, 2017, Public Hearing & Regular Board Meeting and asked if there were any changes. There being no comments or changes, a **motion** was made by Mr. Badell, seconded by Mr. Picar and unanimously passed to approve the minutes of the May 3, 2017, Public Hearing & Regular Board Meeting, as presented.

G. OLD BUSINESS

1. Staff Report, as Required

There was no Staff Report required at this time.

H. NEW BUSINESS

1. Discussion Regarding Hurricane Irma and Post Storm Community Inspection/Clean-Up

SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
NOVEMBER 1, 2017

Mr. Kalin advised that District Staff had inspected the community shortly after Hurricane Irma left the area and identified specific areas within the District that required tree debris removal and street sign repair/replacement. Tract ZZ, adjacent to SW 152nd Avenue, had several trees (Gumbo Limbo) that went down as a result of high winds. The trees have been cleaned up by the current lawn and landscape service contractor. A discussion ensued regarding replacing the missing trees with Oak Trees. Mr. Kalin will work with Mr. Picar on the details of pricing and locating Oak Trees (12 – 14 feet tall) to reforest Tract ZZ (between SW 14th and SW 15th Streets, adjacent to SW 152nd Avenue). It is anticipated that the Oak Trees would be planted in the spring of 2018.

2. Consider Resolution No. 2017-05 – Adopting a Fiscal Year 2016/2017 Amended Budget

Mr. Kalin presented Resolution No. 2017-05, entitled:

RESOLUTION NO. 2017-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2016/2017 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Mr. Kalin presented Resolution No. 2017-05, read the title into the record and provided an explanation for the document. He noted that the Operating Fund, as of September 30, 2017, had a positive balance. In addition, Mr. Kalin stated that the Debt Service Fund (2013 Series Refunding Bonds) had sufficient funds and that the November 1, 2017, required debt service payment had been made in full and on time. A discussion ensued after which:

A **motion** was made by Mr. Penna, seconded by Mr. Badell and unanimously passed to approve and adopt Resolution No. 2017-05, *as presented*; thereby setting the amended/revised final budget for the 2016/2017 fiscal year.

I. ADMINISTRATIVE & OPERATIONAL MATTERS

1. Annual Audit FY 2016/2017 – Consider 1-Year Renewal Option – Grau & Associates

Mr. Kalin reminded the Board that at the October 1, 2014, Board meeting the firm of Grau & Associates had been selected to perform the September 30, 2014, the September 30, 2015, and the September 30, 2016, year end audits with an option to perform the September 30, 2017, audit. The fee for the September 30, 2014, audit was \$3,500; the fee for the September 30, 2015, audit was \$3,600; and the fee for the September 30, 2016, audit was \$3,700. The proposed fee for the September 30, 2017, audit is \$3,700, which is the budgeted amount for audit fees for Fiscal Year 2017/2018.

SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
NOVEMBER 1, 2017

Grau & Associates has been the District auditor for the past eight years. Management is pleased with the professionalism and competence of the partners and staff; therefore, management recommends that the Board approve the renewal option for the Fiscal Year Ended September 30, 2017, audit for Grau & Associates. A discussion ensued after which;

A **motion** was made by Mr. Badell, seconded by Mr. Picar and passed unanimously to approve the 1-year renewal option and authorizes engaging Grau & Associates to perform the September 30, 2017, year-end audit for a fee of \$3,700.

2. Discussion Regarding Potential Board Vacancy and Procedure to Fill Vacancy

Mr. Kalin advised that he had communications with Ms. Dauval regarding the sale of her home in the District. Ms. Dauval confirmed that she had purchased another home outside the District to be closer to family and that she plans to move out by year's end. Mr. Kalin explained that upon moving out of the boundaries of the District, Ms. Dauval would no longer be considered a qualified elector and would no longer be able to serve on the Board. Ms. Dauval will stay in touch with the District Manager and noted that as soon as she moves out, she will contact Mr. Kalin and officially resign. Mr. Kalin and the Board thanked Ms. Dauval for her service.

Upon the resignation of Ms. Dauval, there will be a vacancy in the 4-year term of office in Seat #3 and such term expires in November 2020.

3. Discussion Regarding Upcoming Holidays & Meeting Schedule

Mr. Kalin stated unless an emergency were to arise there would not be a meeting until after the New Year.

J. BOARD MEMBER COMMENTS/STAFF CLOSING COMMENTS

Holiday greetings were exchanged by those in attendance for the upcoming season.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Picar, seconded by Ms. Dauval and unanimously passed to adjourn the Regular Board Meeting at 7:22 p.m.

SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
NOVEMBER 1, 2017

Secretary/Assistant Secretary

Chairperson/Vice Chairperson