



**SAUSALITO BAY
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
& PUBLIC HEARING
MAY 5, 2021
6:15 P.M.**

Special District Services, Inc.
6625 Miami Lakes Drive, Suite 374
Miami Lakes, FL 33014

www.sausalitobaycdd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT

Just Kids Center, Inc.
Conference Room
12470 S.W. 8th Street
Miami, Florida 33184

REGULAR BOARD MEETING & PUBLIC HEARING

May 5, 2021
6:15 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Consider Resignation (Christopher Casariego Seat #3: Effective 4/21/21).....Page 2
- E. Appointment of Officer to Vacant Seat (Seat #3)
- F. Administer Oath of Office and Review New Board Member Duties and Responsibilities
- G. Election of Officers
 - Chairperson
 - Vice Chairperson
 - Secretary/Treasurer
 - Assistant Secretaries
- H. Additions or Deletions to Agenda
- I. Comments from the Public for Items Not on the Agenda
- J. Approval of Minutes
 - 1. March 3, 2021 Regular Board MeetingPage 3
- K. Public Hearing
 - 1. Proof of Publication.....Page 8
 - 2. Receive Public Comments on Fiscal Year 2021/2022 Final Budget
 - 3. Consider Resolution No. 2021-05 – Adopting a Fiscal Year 2021/2022 Final Budget.....Page 9
- L. Old Business
 - 1. Update Regarding Tree Removal
- M. New Business
 - 1. Consider Resolution No. 2021-06 – Adopting a Fiscal Year 2021/2022 Meeting Schedule.....Page 16
- N. Administrative & Operational Matters
 - 1. Statement of Financial Interests/Disclosure 2020 Form 1 – Filing Deadline: July 1, 2021
- O. Board Member & Staff Closing Comments
- P. Adjourn

Publication Date
2021-04-22

Subcategory
Miscellaneous Notices

NOTICE OF PUBLIC HEARING
AND REGULAR BOARD MEETING OF THE
SAUSALITO BAY COMMUNITY
DEVELOPMENT DISTRICT

The Board of Supervisors (the "Board") of the Sausalito Bay Community Development District ("District") will hold a Public Hearing and Regular Board Meeting on May 5, 2021, at 6:15 p.m., or as soon thereafter as the meeting can be heard, at the Just Kids Center, Inc. located at 12470 SW 8th Street, Miami, Florida 33184.

The purpose of the Public Hearing is to receive public comment on the Fiscal Year 2021/2022 Proposed Final Budget of the District. A copy of the Budget and/or the Agenda may be obtained from the District's website or at the offices of the District Manager, 8785 SW 165th Avenue, Suite 200, Miami, Florida 33193, during normal business hours. The purpose of the Regular Board Meeting is for the Board to consider any other business which may lawfully and properly come before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. Meetings may be continued as found necessary to a time and place specified on the record.

There may be occasions when one or two Board members will participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922, at least seven (7) days prior to the date of the meetings. If any person decides to appeal any decision made with respect to any matter considered at this Public Hearing and Regular Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based.

Public Hearings and/or meetings may be cancelled from time to time without advertised notice.

Sausalito Bay Community Development District
www.sausalitobaycdd.org
4/15-22 21-05/0000523856M

April 21, 2021_

Board of Supervisors
Sausalito Bay Community Development District
C/o Special District Services, Inc., District Manager
201A Burns Road
Palm Beach Gardens, FL 33410

RE: Resignation

Dear Board of Supervisors,

Please be advised that I am resigning my position as Board Member and Officer on the Board of Supervisors of the **Sausalito Bay Community Development District** effective April 21, 2021.

It has been a pleasure serving as a Board Member.

Sincerely,



Christopher Casariego

**SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
MARCH 3, 2021**

A. CALL TO ORDER

District Manager Nancy Nguyen called the March 3, 2021, Regular Board Meeting of the Sausalito Bay Community Development District (the “District”) to order at 6:28 p.m. in the Conference Room at the Just Kids Center, Inc. located at 12470 SW 8th Street, Miami, Florida 33184.

B. PROOF OF PUBLICATION

Ms. Nguyen presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on September 25, 2020, as part of the District’s Fiscal Year 2020/2021 Regular Meeting Schedule, *as legally required*.

C. ESTABLISH A QUORUM

Ms. Nguyen determined that the attendance of Chairman Miguel Picar, Vice Chairman Robert Penna and Supervisors Christopher Casariego, Jessica Toledano and David Casanas constituted a quorum and it was in order to proceed with the meeting.

Staff members in attendance were District Manager Nancy Nguyen of Special District Services, Inc.; and District Counsel Scott Cochran of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. CONSIDER RESOLUTION NO. 2021-01 – DECLARING VACANCIES

Ms. Nguyen presented Resolution No. 2021-01, entitled:

RESOLUTION NO. 2021-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT
DECLARING VACANCIES ON THE BOARD OF SUPERVISORS
PURSUANT TO SECTION 190.006(3)(b), FLORIDA STATUTES; AND
PROVIDING AN EFFECTIVE DATE.**

Ms. Nguyen provided an explanation for the document and advised that the 4-year terms of office for Seat #3 (currently held by Christopher Casariego), Seat #4 (currently held by Miguel Picar) and Seat #5 (currently held by Robert Penna) had expired in November 2020. She further explained that no elector had qualified for Seats #3, #4, or #5 to be filled in the General Election. Pursuant to Section 190.006(3)(b), Florida Statutes, the District is required to declare the seats vacant, to be filled by the election to which no qualified elector has qualified and to appoint a qualified elector to fill each such vacancy within ninety (90) days of the second Tuesday following the General Election. Until such appointment, the incumbent board member in such seat shall remain in office.

A **motion** was made by Mr. Penna, seconded by Mr. Picar and unanimously passed declaring Seats #3, #4, and #5 as vacant, effective November 17, 2020, and further authorizing incumbent board members in these seats to remain in office until the appointment of a qualified elector to such seats.

E. APPOINTMENT OF OFFICERS TO VACANT SEATS

Ms. Nguyen stated that vacancies had been declared in Seats #3, #4, and #5, effective as of the second Tuesday of November (November 17, 2020) following the November General Election (November 3, 2020). Pursuant to Section 190.006(3)(b), Florida Statutes, incumbents (holdover Board Members) will serve no longer than ninety (90) days (from November 17, 2020) or until appointments to the vacancies have been made. A discussion ensued after which:

A **motion** was made by Mr. Casanas, seconded by Ms. Toledano and unanimously passed appointing Christopher Casariego to Seat #3, Miguel Picar to Seat #4, and Robert Penna to Seat #5; and such terms of office will expire in November 2024.

F. ADMINISTER OATH OF OFFICE

Ms. Nguyen, Notary Public in the State of Florida, administered the Oaths of Office to Messrs. Casariego, Picar, and Penna.

G. ELECTION OF OFFICERS

As a result of the changes to the Board of the District, Ms. Nguyen recommended that re-election of the District's Officers take place. She provided the following slate of names for election:

- Chairperson – Miguel Picar
- Vice Chairperson – Robert Penna
- Secretary/Treasurer – Nancy Nguyen
- Assistant Secretaries – Christopher Casariego, David Casanas, Jessica Toledano, Armando Silva and Gloria Perez

A discussion ensued after which:

A **motion** was made by Mr. Casanas, seconded by Ms. Toledano and passed unanimously to *elect* the District's Officers, as listed above.

H. ADDITIONS OR DELETIONS TO THE AGENDA

Ms. Nguyen advised the Board that she would like to add the following item to the agenda:

New Business Item 3. – Discussion Regarding Tree Removal

The Board acknowledged Ms. Nguyen's request.

I. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

J. APPROVAL OF MINUTES

1. October 7, 2020, Regular Board Meeting

Ms. Nguyen presented the minutes of the October 7, 2020, Regular Board Meeting and asked if there were any changes.

There being no changes, a **motion** was made by Mr. Casanas, seconded by Mr. Picar and unanimously passed approving the minutes of the October 7, 2020, Regular Board Meeting, *as presented*.

K. OLD BUSINESS

1. Staff Report, as Required

There was no Staff Report at this time.

L. NEW BUSINESS

1. Consider Resolution No. 2021-02 – Adopting a Fiscal Year 2021/2022 Proposed Budget

Ms. Nguyen presented Resolution No. 2021-02, entitled:

RESOLUTION NO. 2021-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET AND NON-AD VALOREM ASSESSMENTS FOR FISCAL YEAR 2021/2022; AND PROVIDING AN EFFECTIVE DATE.

Ms. Nguyen provided an explanation for the document, indicating that the proposed 2021/2022 fiscal year budget would be balanced by designating a carryover of \$22,000 from the projected fund balance as of September 30, 2021. Ms. Nguyen advised that since the overall proposed assessments were not increasing in the fiscal year 2021/2022, letters to residents would not be required. Furthermore, Ms. Nguyen stated as part of Resolution No. 2021-02, the Board must set a date for the public hearing to adopt the fiscal year 2021/2022 final budget and assessment roll. A discussion ensued after which:

A **motion** was made by Mr. Picar, seconded by Mr. Casanas and unanimously passed to approve and adopt Resolution No. 2021-02, *as presented*, setting the public hearing to adopt the fiscal year 2021/2022 final budget and assessments for May 5, 2021, at 6:15 p.m. in the Conference Room at the Just Kids Center, Inc. located at 12470 SW 8th Street, Miami, Florida 33184; and further authorizes publication/notice of the budget public hearing, *as required by law*.

2. Consider Resolution No. 2021-03 – E-Verify Memorandum of Understanding

RESOLUTION NO. 2021-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT DIRECTING THE DISTRICT MANAGER TO REGISTER THE DISTRICT WITH AND USE THE E-VERIFY SYSTEM PURSUANT TO THE REQUIREMENTS OF SECTION 448.095, FLORIDA STATUTES; AUTHORIZING EXECUTION OF THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS BETWEEN THE DISTRICT AND THE DEPARTMENT OF HOMELAND SECURITY (DHS); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

Ms. Nguyen explained that Florida Legislature had recently enacted Section 448.095, Florida Statutes, which requires that all public employers, such as the District, verify employment eligibility using the United States Department of Homeland Security's E-Verify System. Ms. Nguyen explained, although the District does not have employees, it is still required to register with the E-Verify System. She further explained, effective January 1, 2021, all District contractors would need to register with the E-Verify System as well in order to be eligible to conduct business for the District.

A **motion** was made by Mr. Casanas, seconded by Mr. Picar and unanimously passed to approve Resolution No. 2021-03 and further authorizing District Staff to register Sausalito Bay Community Development District with the United States Department of Homeland Security's E-Verify System.

3. ADD-ON: Discussion Regarding Tree Removal

Ms. Nguyen stated that there were two (2) dead trees in the open area located on SW 152 Avenue and between SW 14 Street and SW 15 Street, which must be removed. Prior to the meeting, Ms. Nguyen circulated to the Board Members two (2) proposals for the removal of the trees. The scope of work for the proposals include the removal of 2 trees, hauling of the debris from District property, and the installation of sod at the locations where the trees were removed. Ms. Nguyen presented the following proposals for consideration:

- Plant Brothers \$440
- TrimScape \$250

A discussion ensued after which:

A **motion** was made by Ms. Toledano, seconded by Mr. Casanas and unanimously approved to accept the proposal provided by TrimScape Corp. for the removal of two trees, hauling of debris from District property, and the installation of sod at the locations where trees were removed, for the amount of \$250.

M. ADMINISTRATIVE MATTERS & OPERATIONAL MATTERS

1. Consider Resolution No. 2021-04 – Ratifying Actions Taken Pursuant to E.O. No. 20-69

Ms. Nguyen presented Resolution No. 2021-04, entitled:

RESOLUTION 2021-04

A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT RATIFYING AND APPROVING ACTIONS TAKEN BY THE BOARD OF SUPERVISORS AT MEETINGS HELD VIA MEDIA COMMUNICATIONS TECHNOLOGY PURSUANT TO EXECUTIVE ORDER NO. 20-69, AS AMENDED AND EXTENDED, AS A RESULT OF THE COVID-19 PANDEMIC

Ms. Nguyen explained that due to the COVID-19 pandemic, Governor DeSantis' Executive Order 20-69 allowed for District meetings to held using media communications technology and it would be in order to ratify the actions taken by the Board during the June 3, 2020 District meeting held via Zoom. A discussion ensued after which:

A **motion** was made by Mr. Penna, seconded by Mr. Picar and unanimously passed approving and adopting Resolution No. 2021-04, ratifying the actions taken by the Sausalito Bay Community Development District Board of Supervisors during the June 3, 2020, meeting held via Zoom.

2. Office of Records Update

Ms. Nguyen stated that she would like to update the Office of Records for the District. She stated that the District files would now be stored at the Special District Services, Inc. Kendall office located at 8785 SW 165 Avenue, Miami, Florida 33193.

N. BOARD MEMBER & STAFF CLOSING COMMENTS

Ms. Nguyen stated that unless an emergency were to arise, the Board would not need to meet again until May 5, 2021.

O. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Casanas, seconded by Mr. Casariego and unanimously passed to adjourn the Regular Board Meeting at 6:49 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

Publication Date
2021-04-22

Subcategory
Miscellaneous Notices

NOTICE OF PUBLIC HEARING
AND REGULAR BOARD MEETING OF THE
SAUSALITO BAY COMMUNITY
DEVELOPMENT DISTRICT

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There may be occasions when one or two Board members will participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922, at least seven (7) days prior to the date of the meetings. If any person decides to appeal any decision made with respect to any matter considered at this Public Hearing and Regular Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based.

Public Hearings and/or meetings may be cancelled from time to time without advertised notice.

Sausalito Bay Community Development District

www.sausalitobaycdd.org

4/15-22 21-05/0000523856M

RESOLUTION NO. 2021-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT APPROVING AND ADOPTING A FISCAL YEAR 2021/2022 FINAL BUDGET INCLUDING NON-AD VALOREM SPECIAL ASSESSMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Sausalito Bay Community Development District (the “District”) has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2021/2022 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and

WHEREAS, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non-ad valorem assessments upon the properties within the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Final Budget and Final Special Assessment Roll for Fiscal Year 2021/2022 attached hereto as Exhibit “A” is approved and adopted, and the assessments set forth therein shall be levied.

Section 2. The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 5th day of May, 2021.

ATTEST:

**SAUSALITO BAY
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chair/Vice Chair

Sausalito Bay
Community Development District

**Final Budget For
Fiscal Year 2021/2022
October 1, 2021 - September 30, 2022**

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- III DETAILED FINAL DEBT SERVICE FUND BUDGET
- IV ASSESSMENT COMPARISON

FINAL BUDGET
SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2021/2022
OCTOBER 1, 2021 - SEPTEMBER 30, 2022

	FISCAL YEAR 2021/2022 BUDGET
REVENUES	
Administrative Assessments	81,290
Maintenance Assessments	37,181
Debt Assessments	187,028
Other Revenues	0
Interest Income	300
TOTAL REVENUES	\$ 305,799
EXPENDITURES	
MAINTENANCE EXPENDITURES	
Aquatic Maintenance (SFH - 50)	5,400
Aquatic Maintenance (TH - 23)	1,800
Lawn Maintenance (SFH - 50)	22,500
Lawn Maintenance/Lake Tracts (TH - 23)	6,000
Lake Tract Shoreline Maintenance (SFH - 50)	900
Lake Tract Shoreline Maintenance (TH - 23)	480
Miscellaneous Maintenance Expenses (SFH - 50)	8,000
Miscellaneous Maintenance Expenses (TH - 23)	750
Misc Grounds Maintenance/Mulch/Fertilizer	4,800
Engineering/Inspections	1,020
Outside Janitorial Services (SFH - 50)	3,300
Maintenance Contingency	2,300
TOTAL MAINTENANCE EXPENDITURES	\$ 57,250
ADMINISTRATIVE EXPENDITURES	
Supervisor Fees	5,000
Payroll Taxes (Employer)	383
Management	31,200
Secretarial & Field Operations	6,180
Legal	8,000
Assessment Roll	6,000
Audit Fees	3,700
Insurance	6,000
Legal Advertisements	700
Miscellaneous	1,700
Postage	250
Office Supplies	475
Dues & Subscriptions	175
Trustee Fee	3,600
Continuing Disclosure Fee	350
Website Management	2,000
Administrative Contingency	700
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 76,413
TOTAL EXPENDITURES	\$ 133,663
REVENUES LESS EXPENDITURES	\$ 172,136
Bond Payments	(175,806)
BALANCE	\$ (3,670)
County Appraiser & Tax Collector Fee	(6,110)
Discounts For Early Payments	(12,220)
EXCESS/ (SHORTFALL)	\$ (22,000)
Carryover From Prior Year	22,000
NET EXCESS/ (SHORTFALL)	\$ -

DETAILED FINAL BUDGET
SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2021/2022
OCTOBER 1, 2021 - SEPTEMBER 30, 2022

	FISCAL YEAR 2019/2020 ACTUAL	FISCAL YEAR 2020/2021 BUDGET	FISCAL YEAR 2021/2022 BUDGET	COMMENTS
REVENUES				
Administrative Assessments	81,862	81,908	81,290	Expenditures/.94
Maintenance Assessments	36,926	38,989	37,181	Expenditures Less Interest & Carryover/.94
Debt Assessments	189,202	185,399	187,028	Bond Payments/.94
Other Revenues	0	0	0	
Interest Income	253	300	300	Interest Projected At \$25 Per Month
TOTAL REVENUES	\$ 308,243	\$ 306,596	\$ 305,799	
EXPENDITURES				
MAINTENANCE EXPENDITURES				
Aquatic Maintenance (SFH - 50)	6,120	5,400	5,400	No Change From 2020/2021 Budget
Aquatic Maintenance (TH - 23)	0	1,800	1,800	No Change From 2020/2021 Budget
Lawn Maintenance (SFH - 50)	18,966	22,500	22,500	No Change From 2020/2021 Budget
Lawn Maintenance/Lake Tracts (TH - 23)	5,541	6,000	6,000	No Change From 2020/2021 Budget
Lake Tract Shoreline Maintenance (SFH - 50)	1,050	900	900	No Change From 2020/2021 Budget
Lake Tract Shoreline Maintenance (TH - 23)	350	480	480	No Change From 2020/2021 Budget
Miscellaneous Maintenance Expenses (SFH - 50)	800	8,000	8,000	No Change From 2020/2021 Budget
Miscellaneous Maintenance Expenses (TH - 23)	980	750	750	No Change From 2020/2021 Budget
Misc Grounds Maintenance/Mulch/Fertilizer	0	4,800	4,800	No Change From 2020/2021 Budget
Engineering/Inspections	975	1,020	1,020	No Change From 2020/2021 Budget
Outside Janitorial Services (SFH - 50)	0	3,300	3,300	No Change From 2020/2021 Budget
Maintenance Contingency	0	4,000	2,300	Maintenance Contingency
TOTAL MAINTENANCE EXPENDITURES	\$ 34,782	\$ 58,950	\$ 57,250	
ADMINISTRATIVE EXPENDITURES				
Supervisor Fees	3,200	5,000	5,000	Supervisor Fees
Payroll Taxes (Employer)	245	383	383	Supervisor Fees *7.65%
Management	30,096	30,780	31,200	CPI Adjustment
Secretarial & Field Operations	6,180	6,180	6,180	No Change From 2020/2021 Budget
Legal	6,070	8,000	8,000	No Change From 2020/2021 Budget
Assessment Roll	6,000	6,000	6,000	No Change From 2020/2021 Budget
Audit Fees	3,500	3,600	3,700	Accepted Amount For 2020/2021 Audit
Insurance	5,251	6,250	6,000	Insurance Estimate
Legal Advertisements	578	700	700	No Change From 2020/2021 Budget
Miscellaneous	876	2,000	1,700	\$300 Decrease From 2020/2021 Budget
Postage	86	275	250	\$25 Decrease From 2020/2021 Budget
Office Supplies	192	500	475	\$25 Decrease From 2020/2021 Budget
Dues & Subscriptions	175	175	175	No Change From 2020/2021 Budget
Trustee Fee	3,548	3,600	3,600	No Change From 2020/2021 Budget
Continuing Disclosure Fee	350	350	350	No Change From 2020/2021 Budget
Website Management	2,000	2,000	2,000	No Change From 2020/2021 Budget
Administrative Contingency	0	1,200	700	Administrative Contingency
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 68,347	\$ 76,993	\$ 76,413	
TOTAL EXPENDITURES	\$ 103,129	\$ 135,943	\$ 133,663	
REVENUES LESS EXPENDITURES	\$ 205,114	\$ 170,653	\$ 172,136	
Bond Payments	(180,546)	(174,275)	(175,806)	2022 P & I Payments Less Earned Interest
BALANCE	\$ 24,568	\$ (3,622)	\$ (3,670)	
County Appraiser & Tax Collector Fee	(2,967)	(6,126)	(6,110)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(11,104)	(12,252)	(12,220)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ 10,497	\$ (22,000)	\$ (22,000)	
Carryover From Prior Year	0	22,000	22,000	Carryover From Prior Year
NET EXCESS/ (SHORTFALL)	\$ 10,497	\$ -	\$ -	

DETAILED FINAL DEBT SERVICE FUND BUDGET

SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021/2022

OCTOBER 1, 2021 - SEPTEMBER 30, 2022

	FISCAL YEAR 2019/2020 ACTUAL	FISCAL YEAR 2020/2021 BUDGET	FISCAL YEAR 2021/2022 BUDGET	COMMENTS
REVENUES				
Interest Income	1,315	200	25	Projected Interest For FY 2021/2022
NAV Tax Collection	180,546	174,475	175,806	2022 P & I Payments Less Earned Interest
Total Revenues	\$ 181,861	\$ 174,675	\$ 175,831	
EXPENDITURES				
Principal Payments	100,000	100,000	105,000	Principal Payment Due In 2022
Interest Payments	79,550	74,675	70,831	Interest Payments Due In 2022
Total Expenditures	\$ 179,550	\$ 174,675	\$ 175,831	
Excess/ (Shortfall)	\$ 2,311	\$ -	\$ -	

Series 2013 Bond Refunding Information

Original Par Amount =	\$2,595,000	Annual Principal Payments Due =	May 1st
Interest Rate =	1.375% - 4.00%	Annual Interest Payments Due =	May 1st & November 1st
Issue Date =	March 2013		
Maturity Date =	May 2035		

Par Amount As Of 1/1/21 = \$1,955,000

Sausalito Bay Community Development District Assessment Comparison

	Original Projected Assessment Before Discount*	Fiscal Year 2018/2019 Assessment Before Discount*	Fiscal Year 2019/2020 Assessment Before Discount*	Fiscal Year 2020/2021 Assessment Before Discount*	Fiscal Year 2021/2022 Projected Assessment Before Discount*
Administrative Assessment For Lot Size 23	\$ -	\$ 183.64	\$ 189.66	\$ 190.93	\$ 189.50
Maintenance Assessment For Lot Size 23	\$ -	\$ 44.39	\$ 33.54	\$ 35.39	\$ 33.49
<u>Debt For Lot Size 23</u>	<u>\$ -</u>	<u>\$ 375.96</u>	<u>\$ 380.43</u>	<u>\$ 372.78</u>	<u>\$ 376.06</u>
Total	\$ 625.00	\$ 603.99	\$ 603.63	\$ 599.10	\$ 599.05
Administrative Assessment For Lot Size 50	\$ -	\$ 183.64	\$ 189.66	\$ 190.93	\$ 189.50
Maintenance Assessment For Lot Size 50	\$ -	\$ 151.10	\$ 133.72	\$ 141.20	\$ 134.88
<u>Debt For Lot Size 50</u>	<u>\$ -</u>	<u>\$ 490.15</u>	<u>\$ 495.98</u>	<u>\$ 486.01</u>	<u>\$ 490.27</u>
Total	\$ 750.00	\$ 824.89	\$ 819.36	\$ 818.14	\$ 814.65

* Assessments Include the Following :

-
- 4% Discount for Early Payments
 - 1% County Tax Collector Fee
 - 1% County Property Appraiser Fee

Community Information:

Twenty Three Foot Lots	204
<u>Fifty Foot Lots</u>	<u>225</u>
Total Units	429

RESOLUTION NO. 2021-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2021/2022 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the Sausalito Bay Community Development District (the "District") to establish a regular meeting schedule for fiscal year 2021/2022; and

WHEREAS, the Board of Supervisors (the "Board") of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2021/2022 which is attached hereto and made a part hereof as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT, MIAMI-DADE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are hereby adopted by the Board.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2021/2022 which is attached hereto as Exhibit "A" is hereby adopted by the Board and authorized to be published.

PASSED, ADOPTED and EFFECTIVE this 5th day of May, 2021.

ATTEST:

**SAUSALITO BAY
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chair/Vice Chair

**SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2021/2022 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the “Board”) of the **Sausalito Bay Community Development District** (the “District”) will hold Regular Meetings in the Conference Room at the Just Kids Center, Inc. located at 12470 SW 8th Street, Miami, Florida 33184 at **6:15 p.m.** on the following dates:

**October 6, 2021
November 3, 2021
December 1, 2021
February 2, 2022
March 2, 2022
April 6, 2022
May 4, 2022
June 1, 2022
September 7, 2022**

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Copies of the Agenda for any of the meetings may be obtained from the District’s website or by contacting the District Manager at 561-630-4922 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 561-630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

SAUSALITO BAY COMMUNITY DEVELOPMENT DISTRICT

www.sausalitobaycdd.org

PUBLISH: MIAMI DAILY BUSINESS REVIEW 09/27/21